

## Minutes

### State Cycle Committee meeting

**Date** Wednesday, 1 August 2007 **Time** 09:30am – 12:30pm

**Place** Large Conference room, Floor 5, Transport House

**Chair** Doug Woodbury

**Minute taker** Holly Packer

#### Attendees

Maria Fraser	Smart Travel Centre – Queensland Transport
Ben Wilson	Bicycle Queensland
Damian Mellifont	Smart Travel Centre – Queensland Transport
Paolo Marinelli	Integrated Transport Planning, Queensland Transport
Andrew Digby	Integrated Transport Planning, Queensland Transport
Andy Stewart	Integrated Transport Planning, Queensland Transport
Andrew Demack	Bicycle Federation of Australia
Michael Langdon	Integrated Transport Planning, Queensland Transport
Robyn Davies	Main Roads
Michael Dickinson	Local Government Association of Queensland
Kendrick Benson	Redlands Shire Council
Emma Whitehead	Queensland Health
Cr Toni Bowler	Redlands Shire Council
Cr Kay McDuff	Bundaberg City Council
Stephanie Edwards	Brisbane City Council
Alex Bright	Cycling Queensland

#### Apologies

Jeff Ross	Main Roads
Bettina Cruise	Local Government Association of Queensland
Michael Clair	Sport & Recreation Queensland
Kerri Clements	Queensland Transport
Kelly Sultana	Queensland Police Service
David Couper	Emergency Services
Greg Duck	Education Queensland
Eleanor Somers	Brisbane City Council
Alton Twine	Brisbane City Council
Peter Berkeley	Integrated Transport Planning, Queensland Transport

Caroline Acton

Royal College of Surgeons

**Agenda Item 1a Apologies and welcome of guests**

Doug Woodbury thanked people for attending the meeting. He introduced guests and recorded apologies.

**Agenda Item 1b Confirmation of minutes**

The minutes of the meeting held on 9 May 2007 were agreed as a true and accurate record of the meeting.

**Agenda Item 1c Progress on actions arising**

*Agenda item 2c – Robyn Davies to contact the Project Manager of the Houghton Bridge Duplication Project on the consultation process and provide the committee with an update at the next meeting.*

A newsletter of the Houghton Highway Bridge Duplication Project was made available for members about the progress of this project.

*Agenda item 2c - Robyn Davies to contact the relevant Main Roads District about providing for green bicycle lanes in Bundaberg.*

Robyn Davies advised that instead of contacting the districts about providing green bike ways in Bundaberg, she has put together a draft *Traffic and Road Use Management (TRUM) Note* on bicycle lanes which will provide guidance to all the Main Roads districts on bicycle lanes. The draft note is ready to go to the Traffic Management Practices Committee for final review before being published in the revised edition of the TRUM Manual in September 2007.

*Agenda item 2d - STCQ to form a Bicycle Education Working Group*

Damian Mellifont advised that the first Bicycle Education Working Group meeting was held on 25 July 2007. Key outcomes of the meeting include: exploring opportunities to incorporate bicycle education into the existing curriculum; establishing the current situation in relation to bicycle education provider availability; and identifying potential funding options.

*Agenda item 3 - Include sustainable transport planning as an agenda item for the next meeting.*

Doug Woodbury advised that Andy Stewart from the Integrated Transport Planning Division would be providing a presentation on this item later in the meeting.

**Agenda Item 1d Correspondence**

*Correspondence In/Out*

- Nil

**Agenda Item 1e Confirmation of reports received**

Doug Woodbury advised the committee that there would be a new structure on reporting which involved all reports being sent out with the agenda. Members would be required to

review reports prior to attending the meeting and if there were any issues they could be raised for discussion at the meeting.

### **Smart Travel Centre – Queensland (STCQ) report – Damian Mellifont**

#### ***Key issues arising out of report***

- Queensland Cycle Strategy (QCS) Implementation Report 2005-2006 due out shortly.
- Bicycle signage project is expected to start in late August 2007 and be complete by the end of October 2007.
- Cyclists on crossings draft Policy Statement has been developed to allow cyclists to ride on crossings in Queensland. Stakeholder consultation on the draft policy paper will commence shortly.
- Cycle Notes – research is well underway on the next series of Cycle Notes including Cycle Audit and Review, Cycling and Intersections, Cycling and Roundabouts, and Automated Bicycle Counters. The Advisory Control Treatment (ACT) Cycle Note is currently under review by the Main Roads Cycle and Pedestrian Working Group.

### **Main Roads (MR) – Robyn Davies**

#### ***Key issues arising out of report***

- MR is rolling out technical training for staff in MR districts and local governments on use of pedestrian facilities crossing facilities guidelines; prioritisation system; and design and installation of tactile ground surface indicators.
- MR website will soon include information on cycling and pedestrian provision as part of projects.
- Preparation of a paper for the MR Technology Forum on experience with implementation of the MR Cycling Policy. The site will also include a PDF version of the MR policy on cycling on state controlled roads.
- A Traffic and Road Use Management (TRUM) note on the use of green coloured pavements in bike lanes has been drafted and is with the Traffic Management Practices Committee for final review. If approved, it should be available on the MR website in September 2007.
- Traffic Management Practices Committee (TMPC) are reviewing New South Wales and Victorian guidelines on bicycle event/racing management on roads to determine if the guidelines can be adopted/adapted for Queensland.
- MR Cycle and Pedestrian working group is reviewing New South Wales Bicycle Guidelines to determine its potential application in Queensland.

### **Bicycle Queensland (BQ) – Ben Wilson**

#### ***Key issues arising out of report***

- Cycle Queensland is shaping up as one of the biggest ever - over 1000 riders registered.

- National Ride to Work Day October 17 2007 – encouraging workplaces to organise a cycling breakfast for their staff, and pressure the CEO to foot the bill!
- Cycling Use Survey – results in *Queensland Cyclist* newsletter shows highlights which was handed out at the meeting.
- Cycling event growth in regional Queensland – many new regional events are being born. BQ is organising the Stocklands Caloundra Great Ocean Bike Ride 11 November 2007 to promote both cycling on the Sunshine Coast and some of the great new facilities that the Caloundra City Council is proactively developing to encourage cycling for their community and for tourism.

### **Brisbane City Council (BCC) – Stephanie Edwards**

#### ***Key issues arising out of report***

- 2007/08 BCC bikeways budget is greater than \$11m which includes funding for local links, design of major bikeways, cycle centre, bikeway safety signage, bikeway lighting, bike parking (cycle pods and racks) and South East Queensland Infrastructure Plan and Program funding.
- Cycle Centre construction on track and in line with opening of Inner Northern Busway early 2008.
- Currently in planning phase of Bicentennial Bikeway progressive widening and separation of pedestrians and cyclists.
- Continue working on major bikeway projects around Brisbane.
- Bikeway Signage Manual being drafted.
- Moreton Bay Cycleway signage branding developed. Redcliffe City Council implementing trial of major arrival identification sign this financial year.

### **Bicycle Federation Australia (BFA) Report – Andrew Demack**

#### ***Key issues arising out of report***

- BFA in conjunction with other cycling bodies has produced a proposal called "Healthy and Active Transport Program" (HEAT) which will be put before the Federal Minister for Transport and Regional Services in the lead up to the election.
- There will be a *Moving Cycling Forward* breakfast in Canberra on 9 August 2007.

### **Agenda Item 2a Active Transport Network Implementation Plan (ATNIP)**

Andy Stewart gave a presentation on the Active Transport Network Implementation Plan ATNIP. The key points were:

- *ATNIP Aim* – to provide a planning tool that will guide investment in active travel in South East Queensland.

- *Why is ATNIP needed?* – ATNIP offers a planning framework that enables a logical and sequenced development of the Principle Cycle Network.
- *Strategic Fit* – ATNIP sits beneath the Queensland Cycle Strategy and the Principle Cycle Network Plan to inform how to best deliver the Plan through Cycle Network Program project delivery.
- *ATNIP Components:* ATNIP consists of a series of maps highlighting priority cycleways, a delivery prioritisation framework, and a four year infrastructure rolling program.

The presentation was well received by committee members.

### **Agenda Item 3a Queensland Cycle Strategy Strategic Review**

Doug Woodbury advised that as a result of the last meeting he wanted to use this time to focus on strategies that had been rated by Committee members as needing greater attention. A summary of the objective list as discussed at the meeting held on 9 May 2007 will be sent out with these minutes.

<b>Strategy 2.1 – Integrate policies that support cycling into strategic plans, policy frameworks and program directives.</b>
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<b>Strategy 2.2 – Foster effective collaboration amongst stakeholders</b>
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A summary of the Committee discussion on the above strategies are outlined below.

- Damian Mellifont raised the need to have provision for cycling infrastructure incorporated into policy upfront so that we do not come in at the eleventh hour of planning projects trying to argue for facilities.
- Douglas Woodbury noted a lack of portfolio policy for QT, MR, TransLink and Queensland Rail (QR) regarding cycling and walking infrastructure issues. He also identified the need to explore the extent to which active transport is to be incorporated into local Growth Management Strategies.
- Toni Bowler highlighted the need to have an audit undertaken to establish other possible opportunities to support cycling infrastructure provision in policy.
- It was agreed that STC-Q would conduct an audit of all the relevant agencies policies and then perform a review on these to come up with a solution.
- Paolo Marinelli advised that while an audit is vital to identify policy gaps, we also need to have a solution component in place.
- Robyn Davies raised the possibility of a best-practice active travel planning project involving key stakeholders and utilising a school as a case study. The committee were enthusiastic about this suggestion.
- Robyn Davies suggested identifying key actions in the QCS that relate to strategic planning for cycling and apply a total quality management approach to implementing these actions.

<b>Task owner</b>	<b>Action item</b>
STC-Q	Send out objective list from 9 May 2007 meeting to State Cycle Committee members.
STC-Q	Speak to Education Queensland about identifying a school suitable for a possible transport planning case study.
STC-Q	Contact OUM to identify the extent to which active travel is being incorporated into local Growth Management Plans/Strategies.
STC-Q	Identify portfolio policy (i.e. QT, MR, TransLink, QR) supportive of bicycle facilities.
STC-Q	Utilise the total quality management approach to progress QCS policy-related actions.

#### **Agenda Item 4a Presentation – Automated Bicycle Counters**

Michael Langdon gave a presentation on progress of the Data Acquisition and Management (DAM) program. The presentation highlighted the role of quality data in being critical to evaluating bicycle infrastructure investments. Michael Langdon delivered an informative overview of bicycle counter technologies describing their respective strengths and limitations.

Committee members were provided with an opportunity to comment on the QT draft Automated Counter Guidelines.

Michael's presentation was well received by committee members.

A copy of the presentation is available upon request.

#### **Agenda Item 5 Other Business**

Ben Wilson handed posters and brochures out on the Wilson HTM Brisbane to the Gold Coast Cycle Challenge on 7 October 2007.

#### **Date of next meeting**

The next meeting will take place on Wednesday, 14 November 2007 at a venue to be advised.

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